



TARRANT COUNTY

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June 6, 2022

The Honorable District Judges
The Honorable Commissioners Court
Tarrant County, Texas


Re: Auditor's Report – FY2022 Accounts Payable Manager's Vendor Master Data Change Review

SUMMARY

For a limited time annually, the Auditor's Office Accounts Payable (AP) Manager is granted access to create and edit SAP vendor master data for 1099 issuance. Due to staff shortages and cross-training, five additional staff members were granted the same access as the AP Manager. We conducted selected procedures to ensure access to County assets was appropriate and adequately controlled. These procedures included ensuring vendor bank details were not changed, verification of vendor master data changes by the AP Manager and staff as well as deactivation of system access as requested.

Based on the results of our testing, changes made by the AP Manager and additional staff appear reasonable and system access to vendor master data ended appropriately. Since our review was limited in nature, we do not opine on the County's financial statements and internal control structure.

Sincerely,


S. Renee Tidwell, CPA
County Auditor

Audit Team: Julie Hillhouse, Audit Manager – Information Systems
Kara Hoekstra, Senior Internal Auditor
Brandy R. Greene, Senior Internal Auditor